



Welcome Meeting

Lower School

Dahl – Ms Martin

Morpurgo – Mrs Sharma

Blyton – Ms Sandhu

Please note: Full details can be found in *A Guide to the School Day* on our school website and in your child's planner.

- The school gates open at **8:30am**. Children should not be left unsupervised on site before this time.
- The first bell rings at **8:40am**, when children enter their classrooms.
- Gates close promptly at **8:45am**, and all children should be in school for registration.
- The school day ends at **3:15pm**. Children must be collected by **3:30pm** and are supervised by staff until then.

The School Day





ATTENDANCE

WHY IS IT IMPORTANT?



EVERY SCHOOL
DAY COUNTS!

Children are required by law to attend 190 school days per year. The Government states that every pupil's attendance should be at least 95%.

HOW DO YOU MEASURE UP?

Attendance	Days Absent	Weeks Absent	Lessons Missed
95%	9 Days	2 Weeks	50 Lessons
90%	19 Days	4 Weeks	100 lessons
85%	29 Days	6 Weeks	150 lessons
80%	38 Days	8 Weeks	200 lessons
75%	48 Days	10 Weeks	250 lessons
70%	57 Days	11.5 Weeks	290 lessons
65%	67 Days	13.5 Weeks	340 lessons

89% and below
Drastic effect on
academic achievement



95% - 90%
Cause for concern



100% - 96%
Excellent



Attendance Matters



SCHOOL UNIFORM RULES

Below is the list of uniform that children can wear to our school. Please ensure you read this list before you buy any uniform. All articles of clothing are to be clearly marked with the child's name.

Winter uniform must be worn during the second half of the Autumn Term and during the Spring Term.

Summer uniform is optional and can be worn during the Summer Term and the first half of the Autumn Term until October half term.

The items below with a * (sweatshirts, cardigans, ties, PE shirt and PE Hoody) are compulsory and available from School Uniform Direct in Staines and can be purchased in the shop or via the website – www.schooluniformdirect.co.uk.

Please also note that we have a second-hand uniform stock.

Winter Uniform

- GREY tunic, skirt or trousers without combat pockets (NO PLAYSUITS)
- WHITE shirt and school tie*
- BLUE cardigan or V-neck sweatshirt with school logo*
- WHITE socks with skirts/tunic/dress
- BLACK or GREY socks with trousers
- BLACK or GREY tights with tunics and skirts ONLY
- BLACK low-heeled or flat shoes suitable for school with closed in toe.
No trainers or boots to be worn in school

Summer Uniform

- Blue and white CHECK summer dress (NO PLAYSUITS) to be worn with WHITE socks or WHITE tights OR
- WHITE shirt and school tie* to be worn with GREY skirts, GREY smart shorts/culottes or trousers (without combat pockets) OR
- WHITE polo shirt unbranded to be worn with GREY skirts, GREY smart shorts/culottes or trousers (without combat pockets)
- WHITE socks with skirts/tunic/dress
- BLACK or GREY socks with trousers/shorts
- BLACK low heeled or flat shoes (not sandals) suitable for school with closed in toe.
No trainers or boots to be worn in school

PE and Games Uniform

- BLUE sports t-shirt with school logo*
- PLAIN BLACK shorts or PLAIN BLACK skirt (skirt/short)
- BLUE headie with school logo*
- PLAIN BLACK tracksuit bottoms
- PLAIN BLACK base layer top/skin for colder days (optional) and/or thin waterproof coat (optional)
- Trainers suitable for outdoor sports (not plimsolls)

Jewellery & Make-up

Children should not wear jewellery to school apart from a watch and a small pair of neutral coloured stud earrings if their ears have been pierced. Children will not be allowed to take part in PE or Games lessons if they are wearing earrings of any kind.

Valuable personal belongings should not be brought to school as staff cannot be held responsible for them.

If parents wish to arrange for their child's ears to be pierced, this should be done at the beginning of the summer holiday so that children are still able to participate in PE lessons during school time.

No make-up including nail varnish or false nails, should be worn to school.

Hairstyles

Hairstyles should be tidy, practical and conservative. Shoulder length hair or longer needs to be tied up.

Hair bands should be plain blue or match the child's hair colour. Metal or wooden hair ornaments should not be worn.

'Fashion' hairstyles such as gelled, beaded, coloured or shave-patterned hair or extreme haircuts are not permitted.

Bags and Outerwear

Children must have a suitably sized bag for their belongings. It needs to fit into a 30cm x 30cm x 30cm cubby hole.

Coats, scarves, hats and caps should be appropriate for school use.

School Uniform Direct do have extra lagged items such as beanie hats and baseball caps, but these are not compulsory.

Children will need wellington boots and waterproof clothing for OPAL playtimes

Uniform

- Please note we run a second-hand uniform shop
- Please email fosahuniform@hotmail.com



PE

- **Year 3:** PE kit needed on **Tuesday and Thursday** for the first part of the Autumn Term
- **Year 4:** PE kit needed on **Tuesday, Wednesday and Thursday**. Wednesday is swimming.
- Children should bring their **school shoes in a named bag** and a **light waterproof jacket**, as PE may take place outdoors in all weather.

Forest School

- Forest School sessions take place at **Trumps Mill Open Space** and are led by **Vicki Balaam (Mighty Adventurers FS Lead)**.
- Sessions have not yet been scheduled.
- Further information about clothing and equipment will be shared nearer the time.

PE & Forest Schools



Stationery Equipment

All children are asked to provide their own pencil case with stationery equipment.

All children will need:

- A small flat pencil case (it needs to fit into their tray)
- HB pencils
- A rubber
- A pencil sharpener
- Pritt Stick
- Colouring Pencils
- Drywipe whiteboard pen
- A green biro (for editing work)
- A ruler (This can be a short ruler to fit inside a pencil case. The school will have 30cm rulers in class for the children to use.)
- A blue ink handwriting pen, such as Berol Handwriting Pen, Staedtler Handwriting Pen or Swash Komfigrip Handwriting Pen (Note: this will only be needed once a handwriting licence has been granted)

Please ensure no extra equipment is brought into school.

Equipment



Planner

- Must be in school daily.

Breaktime Snack

- Fresh or dried fruit and vegetables only.
- No bars, yoghurts, 'winders' or sweets.
- WE ARE A TOTALLY NUT FREE SCHOOL.

Water bottle

- Must be named and in school daily.

Art Shirt

- Please provide a named shirt that will be kept in school for art purposes (an old, large shirt works best).

Equipment



Planner	Used by teachers to send messages to parents/carers
School Bulletin	- Published weekly and sent to your email address - Contains key dates, year group notices and whole school notices
Newsletter	Published half termly with the latest news of the school
Website	- Term dates - Uniform - The school day – times and procedures - The curriculum - Upcoming events - Second-hand uniform - FOSAH - Previous bulletins and newsletters
Scopay	- Payments for trips and events - Payments and choices for school lunches - Forms to complete e.g. for trips

Communication – what we send you



Communications Plan - Who should I contact?

Class Teacher	Website/ Apps	School Office	Safeguarding
Please contact your child's teacher via the planner with questions about: • Most day-to-day questions • Trips and events • Any concerns about your child • Requests for a meeting or phone call • Information about pre-planned changes to pickup • Concerns about friendships or bullying • Information sharing You can also use the year group email addresses to contact the Class Teachers. Please be aware that these are not continuously monitored so should not be used for urgent enquiries. lowerschool@stannsheath.org upperschool@stannsheath.org	The School website has information on the following: • Term dates • Uniform • The school day – times and procedures • The curriculum • Upcoming events • Second-hand uniform • FOSAH • Previous bulletins and newsletters www.stannsheath.org Apps • Scopay – ordering dinners (at least 8 days in advance), paying for trips/events, completing forms. • Studybugs – reporting absences (please complete before 8:30am please). Information from the school office will come from stannsheathjuniors-surrey@scopay.com and will often be categorised in the following ways: for information, for action, urgent. Please note you cannot reply to this email address.	The school office sends out weekly bulletins and regular newsletters that contain lots of information. Please read these carefully as they contain the most pertinent, current dates, events and information. Please contact the School Office with questions about: • School Dinners • Scopay • Urgent information • Medical information • Changes in contact details • Forms • Same day changes to pick-up • The Den admin@stannsheath.org 01344 842900	Please contact the DSL with any safeguarding concerns. Our Safeguarding Leads are: Designated Safeguarding Leads: • Mrs King • Mrs O'Connor Deputy Designated Safeguarding Leads: • Miss Allen safeguarding@stannsheath.org

Communication – how to communicate with us



Behaviour

Pupil

- To come to school prepared for the day, in correct uniform and with appropriate equipment needed for the day.
- To follow the school rules of 'we are ready, we are respectful, we are safe'.
- To be kind to all members of the school community, respecting others views and beliefs.
- To complete all schoolwork to the best of their ability.
- To respect school equipment and to use this appropriately, safely and as instructed, ensuring it is also tidied away neatly.
- To move around school quietly, walking on the left side of the corridors.
- To line up silently at the end of break times.
- To report incidents of poor behaviour to a member of staff.
- To ensure that if a mobile phone is brought to school, it is switched off and handed to the class teacher at the start of the day. This will be returned at the end of the day and must not be switched back on until the school site has been left.

Staff

- To protect the children from all harm, in line with the school's safeguarding policies, including logging any significant behaviour incidences on CPOMS and reporting these to a member of SLT.
- To care for each child's safety and wellbeing and promote social, moral, spiritual and cultural development where all children are valued equally.
- To create a well organised, tidy and stimulating learning environment.
- To plan a broad curriculum with engaging lessons that meet the needs of all children.
- To communicate with parents and carers through:
 - checking the planner daily for any messages from home; contacting'
 - making contact to discuss any concerns or problems affecting their child's work or behaviour.
- To proactively promoting positive behaviour throughout the school day, including when on break duty, in assembly and in the classroom.
- To praise and support all attempts to behave well, using praise as the main strategy to encourage appropriate behaviour.
- To respect colleagues, working together for the benefit of the children in our care and the community as a whole. Where differences in opinion or approach exist, to seek to resolve these in a professional manner.
- To ensure professional attire is worn at all times as per the Staff Code of Conduct.

Parents/Carers

- To ensure children attend school every day and arrive at school on time, unless there is a valid reason for absence.
- To support children by providing them with the correct equipment for school.
- To ensure children are wearing the correct school uniform, as listed in the school planner and on the website.
- To check the school planner daily for messages from school and to record reading and home learning tasks where relevant.
- To attend parents' evenings to discuss their child's progress.
- To attend any additional meetings (if requested) to discuss their child's behaviour and learning at school.
- To inform the school of any problems or concerns that may affect their child's learning or behaviour.
- To treat all members of the school community with kindness and respect.
- To fully support the school policies and guidelines for behaviour and safety.



ACCEPTABLE USE AGREEMENT

Acceptable Use of the School's ICT Systems and Internet: Agreement for Pupils and Parents/Carers

Name of pupil:

I will read and follow the rules in the acceptable use agreement.

When I use the school's ICT systems (computer/iPad) and get onto the internet in school I will:

- Always use the school's ICT systems and the internet responsibly and for educational purposes only
- Only use them when a teacher is present, or with a teacher's permission
- Keep my usernames and passwords safe
- Keep my private information safe at all times and not give my name, address or telephone number to anyone without the permission of my teacher or parent/carer
- Tell a teacher (or responsible adult) immediately if I find any material which might upset, distress or harm me or others
- Always log off or shut down a computer when I've finished working on it

I will not:

- Access any inappropriate websites including: social networking sites, chat rooms and gaming sites unless my teacher has expressly allowed this as part of a learning activity
- Open any attachments in emails, or follow any links in emails, without first checking with a teacher
- Use any inappropriate language when communicating online, including in emails
- Create, link to or post any material that is offensive, obscene or otherwise inappropriate
- Log in to the school's network using someone else's details
- Arrange to meet anyone offline without first consulting my parent/carer, or without adult supervision

If I bring a personal mobile phone into school:

- I will ensure that my mobile device is turned off when entering the school site and handed in to a member of staff at the start of the school day. I will be responsible for collecting it and will ensure that it is not switched on until I have left the school site
- I will not use my mobile device during lessons, clubs or other activities organised by the school
- I am aware that the school cannot be held responsible for the loss or damage of my mobile phone
- I will use my mobile device responsibly, and will not access any inappropriate websites or other inappropriate material or use inappropriate language when communicating online

I agree that the school will monitor the websites I visit and that there will be consequences if I don't follow the rules.

Signed (Pupil):

Date:

Parent/carer's agreement: I agree that my child can use the school's ICT systems and internet when appropriately supervised by a member of school staff. I agree to the conditions set out above for pupils using the school's ICT systems and internet, and for using personal mobile phones in school, and will make sure my child understands these.

Signed (Parent/Carer):

Date:

Behaviour – acceptable use



OUR GOLDEN RULES



WE ARE
READY



WE ARE
RESPECTFUL



WE ARE
SAFE

Behaviour



Rewards	Sanctions
• Verbal praise • Notes in planners • Pupils congratulating each other • Team points • Value stickers • Secret student marbles • Golden Time • Special Mentions certificates • Head Teacher awards • Excellence awards • Sports' awards	• Verbal reminders • Individual conversation • Missed break time • Working in another classroom • Confiscation of an item • Removal of privilege • Conversation with SLT • Call to parents • Internal exclusion • Suspension • Exclusion

Behaviour

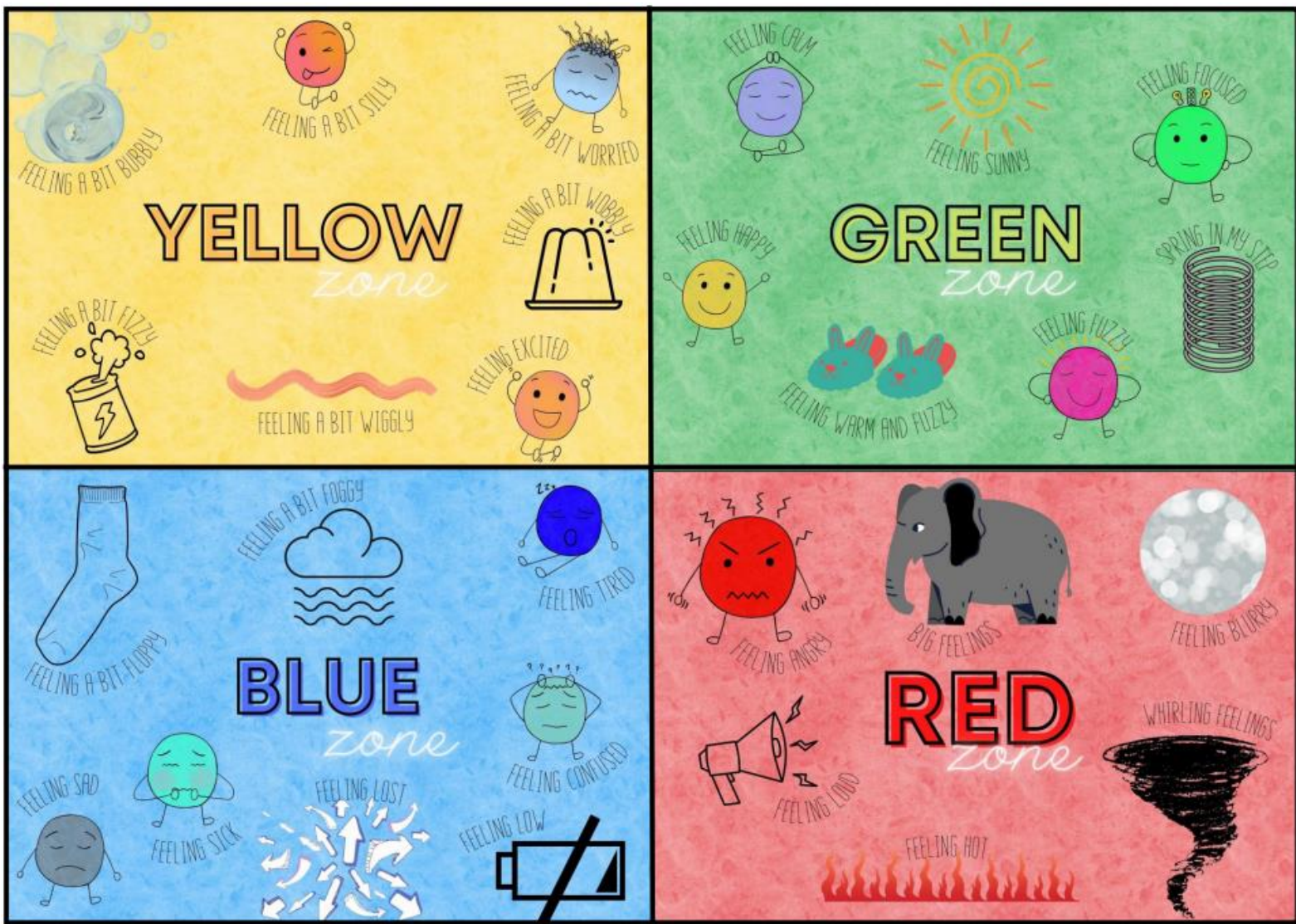


The Six Principles of Nurture



Nurturing Schools Award

Zones of Regulation



Tuesday, 22nd September Virginia Water
Local Visit

Wisley Gardens – February

Chertsey Museum Guest Speaker – June

Trips & Visits



Homework

	YEAR 3	YEAR 4
Reading	Approx. 15 minutes 5x per week	Approx. 15 minutes 5x per week
Times table practise using TT Rockstars	Approx. 15 minutes 3x per week	Approx. 15 minutes 3x per week
Spelling practise using Edshed	Approx. 15 minutes 3x per week	Approx. 15 minutes 3x per week
Additional homework	4 optional tasks sent home at the beginning of the half term that your child may choose to complete. These tasks will cover a range of subjects and will contain instructions of where to complete the work and when to hand the work in.	

	YEAR 5	YEAR 6
Reading	Approx. 15 minutes 5x per week	Approx. 15 minutes 5x per week
Times table practise using TT Rockstars	Approx. 15 minutes 3x per week	Approx. 15 minutes 3x per week
Spelling practise using Edshed	Approx. 15 minutes 3x per week	Approx. 15 minutes 3x per week
Additional homework	CGP work book Maths – handed out on a Monday, due in on a Thursday. Grammar – handed out on Thursday, due in on Monday. Creative Curriculum task once a half term	



Our Learning Journey

At **St Ann's Heath**, we use a holistic approach that combines **English with the wider curriculum**.

Throughout the year, children explore five themed units:

- Home Sweet Home
- Ancient Egypt
- The Enchanted Wood
- The Street Beneath My Feet
- Ancient Greece

Each unit integrates **reading, writing and grammar** with subjects such as **history, geography and science**, and is linked to a whole-class text. This approach helps children make meaningful connections in their learning, improves the quality of their writing, and increases engagement and enthusiasm.

Creative Curriculum



Units of learning	Home Sweet Home	Ancient Egypt	The Enchanted Wood
Subject links	Geography	History	Science
Core Text			
	<i>Home Sweet Home by Mia Cassany</i>	<i>A Mummy Ate My Homework by Thiago De Moraes</i>	<i>The Enchanted Wood by Enid Blyton</i>

The Street Beneath My Feet	Ancient Greece
Science	History
	
<i>The Street Beneath My Feet by Charlotte Guillain & Yuval Zommer (non-fiction)</i>	<i>Selection of Greek Myths</i>

Published on our school website is the following information:

- *Curriculum overview*
- *Knowledge organisers*
- *Useful information about our school curriculum*

Curriculum overview



Relationships, Health and Sex Education (RHSE)

RHSE is taught during the **Summer Term** as part of our PSHE curriculum. Before these lessons begin, we will hold a **virtual parent information meeting** to share the materials. This allows parents/carers to make an informed decision about whether to withdraw their child from the small number of lessons for which this right applies.

RHSE



Interventions

Throughout the year, some children may take part in intervention programmes to support:

- **English** (reading, spelling and writing)
- **Maths** (arithmetic and reasoning)
- **Social and emotional development**

These are delivered in **small groups or one-to-one sessions** by teachers and LSAs.

Please note that parents may not be informed in advance about interventions that take place during the school day (except social and emotional groups). Parents will be notified of any interventions that take place **before or after school**.

Interventions



- Swimming (commenced 16th September every Wednesday going forward)
- Year 4 Cornet Music lesson (commenced 17th September every Thursday going forward)
- Library days (until February half term) – Tuesday and Thursday
- Pre teach (by invitation) Tuesday and Thursday from date
- Lower School Christmas Assemblies to parents – w/c 14th December
- Year 4 Times Table check (summer term)

Key year group dates and messages



What is OPAL Play?

OPAL stands for Outdoor Play and Learning. It's all about making playtimes more fun, creative, active and inclusive for *every* child!

Why is playtime so important?

Play boosts children's creativity and problem-solving skills.

It helps children make friends and work as a team.

It keeps children fit and healthy.

Play helps children to communicate better and learn to share and take turns.

Exciting News
About Playtime!
OPAL Play at Our
School



What's changed in our playground?

Our school has added new areas to help children play in even more exciting ways. We have introduced the following zones:

Small World zone – Bring toys and figures to life with children's imagination

Tyre Zone – using tyres to make secret hideouts, team forts, assault courses etc

Wheeled Toy zone – Scooter, skateboards etc

Mud Kitchen and– using mud and water to mix, pour and play like a messy master chef

Theatre and dressing up zone – supporting children's imaginative play

Craft zone – getting creative in a quieter area of the playground

Construction zone – Lego building area

OPAL



Further areas we are hoping to develop this year are a **Pallet zone** – using large, wooden pallets to create, invent and build dens and a large **Sandpit** – for sand play

With all of these zones open outside, children will get messier and need to be prepared for playing in all weather conditions.

Please ensure your child has the following items in school every day:

1. A spare pair of outdoor shoes (wellington boots/shoes that can get wet and muddy)
2. A coat that is waterproof

If children do not have the correct outdoor clothing, they will get very wet.

OPAL



Thank you for attending!